



## Trading Standards Joint Advisory Board

**Thursday 27 November 2014 at 7.00 pm**  
Harrow Civic Centre, Station Road, Harrow, HA1 2XY

### Membership:

Members Councillors:	Representing	Substitute Members
Aden	Brent	Councillors Filson, Hector and Hossain (LB Brent)
Chohan	Brent	
Khan	Brent	
Ferry	LB Harrow	Councillors Hall (C), O'Dell (L) and Fitzpatrick (L) (LB Harrow)
Varsha	LB Harrow	
Mithani	LB Harrow	

### For further information contact:

(LB Brent) Anne Reid, Democratic Services Officer  
020 8937 1359, [anne.reid@brent.gov.uk](mailto:anne.reid@brent.gov.uk)

(LB Harrow) Miriam Wearing, Senior Democratic Services Officer,  
(020) 8424 1542 [miriam.wearing@harrow.gov.uk](mailto:miriam.wearing@harrow.gov.uk)

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: [democracy.brent.gov.uk](http://democracy.brent.gov.uk)

**The press and public are welcome to attend this meeting**



# Agenda

Introductions, if appropriate.

Election of Chair for the meeting (from amongst the Harrow members)

Apologies for absence and clarification of alternate members

Item	Page
<b>1 Election of Chair</b>	
<b>2 Declarations of personal and prejudicial interests</b>	
Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.	
<b>3 Minutes of the previous meeting</b>	1 - 4
The minutes of the last meeting are attached for members' information.	
The committee is reminded that the meeting scheduled for 11 July 2014 was inquorate and an informal meeting was held.	
<b>4 Matters arising</b>	
<b>5 Deputations (if any)</b>	
<b>6 Annual report of the Head of Trading Standards for the year 2013/2014</b>	5 - 24
This report details the work of the Trading Standards Consortium for the 2013/2014 financial year.	
<b>Contact Officer:</b> David Thrale, Head of Regulatory Services Tel: 020 8937 5454 david.thrale@brent.gov.uk	
<b>7 Trading Standards Work Programme 2014/2015</b>	25 - 38
This report provides Members with information concerning the Trading Standards Work Plan for 2014/2015.	
<b>Contact Officer:</b> David Thrale, Head of Regulatory Services Tel: 020 8937 5454 david.thrale@brent.gov.uk	

**8 Trading Standards budget options 2015/16** 39 - 40

This report provides Members with information concerning budget options for the 2015/16 consortium budget.

**Contact Officer:** Michael Read,  
Operational Director (Environment and  
Protection)

Tel: 020 8937 5302

michael.read@brent.gov.uk

**9 Trading Standards Fees and charges 2015/16** 41 - 42

This report provides Members with information concerning the proposed level of fees and charges to be made by the Brent & Harrow Trading Standards service in 2015/16.

**Contact Officer:** David Thrale, Head of  
Regulatory Services

Tel: 020 8937 5454

david.thrale@brent.gov.uk

**10 Trading Standards Joint Advisory Board meeting forward plan** 43 - 44

This report provides Members with information concerning forthcoming Joint Advisory Board meetings and the planned programme of reports to the Board.

**Contact Officer:** David Thrale, Head of  
Regulatory Services

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david.thrale@brent.gov.uk

**11 Any other urgent business**

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager (London Borough of Brent) or his representative before the meeting in accordance with the constitutions of both councils.



Please remember to switch your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.